

District 7980 Managed Grant (DMG) Application

For grants being funded after July 1, 2013

rev: June 30, 2013

PROJECT DESCRIPTION

Explanation: District Managed Grants support the humanitarian service projects of District 7980 Rotary clubs which are aligned with at least one of Rotary's six areas of focus. In this section, describe in detail the humanitarian need your project will address, the intent of the project, the area of focus, how the project will be implemented, and how Rotarians will be directly involved in the project. Involvement is required of all project partners. Refer to DMG Instructions revised 6/30/13.

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site Ecole Mixte Arthur Altidor

City/Village Dessalines

State/Province _____

Country Haiti

Describe the project and the problem or humanitarian need it will address, the Area of Focus it relates to, the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project (must be finished by June-September 15 of the next Rotary Year).

We propose to build a playground at the Ecole Mixte Arthur Altidor, a project of Eglise de Dieu Nouvelle Jerusalem, in Dessalines, Haiti, that will be generally accessible to all of the school children of the town. The population of the town is about 5000 and the school population is around 150 to 200 at any time. The town has no generally accessible playground. There is one other associated with an orphanage and not available to the town children. The playground is considered to be healthy for the physical and mental well-being of the children in the town and will contribute significantly to their educational experience. The construction of the playground will take approximately five days to build and will be accomplished in October. The team led by John Lee from the Fairfield Club will travel there on October 20, 2013, and begin work the next day. Participating team members will pay for their own transportation and living expenses during the project.

Dessalines is not an atypical Haitian town. It is incredibly poor and would not be able to have a playground but for a program like this. You should know that more than 10% of Haitian children die before the age of five; 80% of Haitians live below the poverty line and 54% live in abject poverty; over 50% of Haiti's population is of school age, yet the literacy rate is under 50%; and since the earthquake, 15% of all children in Haiti are orphaned or abandoned.

Pastor Manis Francois divides his time between living in Bridgeport (attending a Fairfield Church while here) and Dessalines. He and his wife, Limone, will be in the group. Pastor Francois knew of the need and also knew our club member, John Lee, and asked him about the possibility of getting a playground for the Dessalines school. John has been involved in building approximately twenty playgrounds; he contacted Kids Around the World who determined that the community and project were eligible; and the arrangements were made to have the equipment, materials and tools available for the project.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

The project will be on property owned by the school (Ecole Mixte Arthur Altidor) when finished and the maintenance of it has been agreed to be undertaken by the school and its sponsoring church, Eglise de Dieu Nouvelle Jerusalem, for a minimum of ten years.

Describe specific activities of each participating club in implementing the project. What will the Rotarians who are members of the club(s) do in connection with the project? Please note that financial support is not considered active involvement. (See the District Managed Grant application instructions for suggestions.)

One of the members of the Fairfield Rotary club, John Lee, will go to Haiti to participate in and supervise the construction of the playground. He has participated in the construction of approximately 20 such playgrounds and, consequently, is fully qualified to run the project. Additional members of the Fairfield club will be invited to travel with him and participate in the construction of the playground. The Fairfield Club will purchase all of the playground equipment from Kids Around The World, a not-for-profit organization based in Illinois that acquires playground equipment, renovates it, and provides it to organizations such as ours who are prepared to acquire and install it on charitable basis. Two representatives of Kids Around The World will be there to deliver the playground equipment and needed tools and supplies for the installation. A minister and his wife will participate and will recruit local participants. Two or three other participants are expected to join the group to help with the work, but they are not yet identified. Three non-Rotarians who have done this before have expressed interest and club members will also be solicited to join the trip and help, but no one has yet committed.

DISTRICT 7980 CLUB

Explanation: A committee of at least three Rotarians from the participating Rotary clubs (the sponsor club and any partner clubs) must be established to oversee the project. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. The primary contact (who receives all information from the District) should have an e-mail address to expedite communication. Club Stewards may not serve on any grant committee.

District 7980 Sponsor Club

Club	Fairfield	Club ID number (if known)	6728
District	7980	Country	USA

District 7980 Club Contact #1 (Primary Contact):

Name	John Marshall Lee	Member ID	739810
Club	Fairfield		
Rotary position	Member and Past President		
Address	765 Post Rd.		
City	Fairfield		
State/Province	CT	Postal code	06824
		Country	USA
E-mail	peopleins@aol.com		
Home phone	(203) 366-3667	Office phone	(203) 259-9642
		Fax	N/A

District 7980 Club Contact #2:

Name	Steve Elworthy	Member ID	6209380
Club	Fairfield		
Rotary position	President		
Address	184 Tuller Road		
City	Fairfield		
State/Province	CT	Postal code	06825
		Country	USA
E-mail	steveelworthy@yahoo.com		
Home phone	(203) 610-7478	Office phone	203-254-8422
		Fax	N/A

District 7980 Club Contact #3:

Name	Peter A. Penczer	Member ID	5843631
Club	Fairfield		
Rotary position	VP for international service		
Address	657 Merwins Lane		
City	Fairfield		
State/Province	CT	Postal code	06824
		Country	USA
E-mail	ppenczer@optonline.net		
Home phone	(203) 255-0300	Office phone	(203) 650-1244
		Fax	N/A

OUTSIDE DISTRICT 7980 PARTNER (if any – leave this page blank for projects within District 7980)

Explanation: An Outside Club Partner is highly recommended for projects done outside the geographic boundaries of District 7980 if there is a Rotary Club in that country/district. Where a partner club does exist, the primary project contact must be a member of the partner club identified below and the project committee must be composed of members of the Outside District Partner Rotary clubs. In any case committee members must be committed for the duration of the grant process. Club Stewards may not serve on any grant committee.

Outside District 7980 Primary Club

Club None Club ID number (if known) _____
 District _____ Country _____

Outside District 7980 Primary Contact:

Name N/A _____ Member ID _____
 Club _____
 Rotary position _____
 Address _____
 City _____
 State/Province _____ Postal code _____ Country _____
 E-mail _____
 Home phone _____ Office phone _____ Fax _____

Outside District 7980 Project Contact #2:

Name N/A _____ Member ID _____
 Club _____
 Rotary position _____
 Address _____
 City _____
 State/Province _____ Postal code _____ Country _____
 E-mail _____
 Home phone _____ Office phone _____ Fax _____

Outside District 7980 Project Contact #3:

Name N/A _____ Member ID _____
 Club _____
 Rotary position _____
 Address _____
 City _____
 State/Province _____ Postal code _____ Country _____
 E-mail _____
 Home phone _____ Office phone _____ Fax _____

PROJECT FINANCING

Explanation: Clearly list all financing in U.S. dollars. District 7980 matches \$1 for every \$1 club cash contribution up to \$7,500 per project; however, no one club can contribute more than \$5,000 to any one project and no one club can be matched more than \$7,500 to all DMG projects in which it participates during the Rotary year.

NOTE: No funds should be sent to the District with this application. Upon approval, a letter will be sent from District 7980 with a check for the District portion of the project to the President of the Sponsor Club. Rotary Clubs must disburse the funds according to the approved budget.

District 7980 Rotary clubs	Cash (US\$)
Fairfield	\$2500
Outside District 7980 Rotary clubs (if any)	Cash (US\$)
TOTAL contributions	\$2500
Funds requested from District 7980	\$2500
Additional outside funding (not matched by District 7980)	
Total project financing (must equal budget on page 4)	\$5000

PROJECT PLANNING

Explanation: Before an application is submitted to District 7980, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own any items purchased with grant funds.)

The Ecole Mixte Arthur Altidor, a project of the Eglise de Dieu Nouvelle Jerusalem of Dessaline, Haiti will own, operate and maintain and secure the equipment and the play ground that will be constructed by the Fairfield Club after installation of the equipment.

Will training in use and maintenance of technical equipment be provided? If so, who will provide training?

This is a playground for children. For the most part, it is assumed the children will know how to use playground equipment. That will involve a certain amount of spontaneous activity on their part but local teachers will also participate in supervising the use, and suggesting the use, of the equipment.

Is software necessary to operate any items? If so, has software been provided?

No

Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.

No customs clearance is required as the equipment is now stored in a warehouse inside of Haiti waiting for some organization such as ours to purchase and install it.

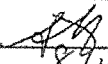
AUTHORIZATIONS

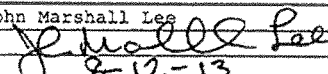
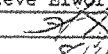

Explanation: Authorizations ensure that all participants are aware of, and interested in, pursuing the described project. By signing below, the current club presidents, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) and District 7980 for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club agrees to undertake this project as an activity of the club.
- RI, TRF, and District 7980 may use information contained in this application to promote the project by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, District Newsletter, etc.
- The partners agree to share information on best practices when asked, and the District 7980 Foundation Committee may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)
- I understand that all participants share some responsibility for timely and accurate reporting. I also understand the requirement to obtain, keep, and submit copies of invoices for project expenditures.

District 7980 Sponsor Club		Outside District 7980 Club Host Partner (if any)	
Name	Steve Elworthy	Name	
Title	President	Title	
Rotary Club	Fairfield	Rotary Club	
District #	7980	District #	
Signature of Club President		Signature of Club President	
Date	8/12/13	Date	

Primary Contact		Primary Contact	
Name	John Marshall Lee	Name	
Signature		Signature	
Date	8-12-13	Date	
Project Contact #2		Project Contact #2	
Name	Steve Elworthy	Name	
Signature		Signature	
Date	8/26/13	Date	
Project Contact #3		Project Contact #3	
Name	Peter B. Packer	Name	
Signature		Signature	
Date		Date	

COOPERATING ORGANIZATION

Explanation: A *cooperating organization* is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization *None*

Street Address

City, State/Province

Postal code

Country

Office phone

Fax

E-mail

Web address

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
 - Its responsibilities and how it will interact with Rotarians
 - The organization's agreement to cooperate in any financial review of the project
- A letter of endorsement from the participating District 7980 Club President confirming that the cooperating organization works within the laws of the United States and the project country.

FINAL REPORT

Explanation: The District Foundation Committee requires that a final report be submitted by the Sponsor Club within two months of completing the project but no later than September 30 following the Rotary year in which the grant is awarded and the report must include financial substantiation for all expenditures (such as receipts and bank statements).

By signing below, our club accepts responsibility for submitting a Final Report on this project within two months of completing the project, but no later than September 30 following the Rotary year in which the grant is awarded.

Print Club President name *Steve Elworthy*

Signature 

Rotary club *Fairfield*

District *7980*

DISTRICT 7980 MANAGED GRANTS REVIEW COMMITTEE CHAIR

Explanation: The District Foundation Committee requires that the District 7980 Managed Grants Review Committee Chairman (DMGRC) certifies the application as complete. If the application is not complete or eligible, the applying club will be notified with a brief explanation.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete, meets all TRF and District 7980 guidelines, and is eligible for funding."

Print name of DMGRC *Chip Marsh*

Signature 

District *7980*

Date *27 August 2013*

COMPLETION CHECKLIST

Before submitting your District Managed Grant application, please take a moment to review this checklist. If you have any questions or concerns, please contact the District 7980 Grants Review Committee Chairman.

- Does the project meet **all** grant policies and guidelines?
- Does the project description clearly state how the project will assist those in need and in which area of focus?
- Are the activities of the District 7980 Club and Outside District 7980 Club (if any) clearly explained? Will the Rotarians be actively involved in the project?
- Has each participating club created a committee to oversee the project? Are these individuals correctly listed on the application with their complete contact information?
- Is a detailed, itemized budget included in the application?
- Are all partner contributions listed in the application?
- Have the club presidents and all committee members provided their authorizing signatures?
- If a cooperating organization is involved, are the following letters included with the application:
 - Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project
 - Letter of endorsement from the primary District 7980 Club President confirming that the cooperating organization is reputable and works within the laws of that country
- Has the District 7980 Grants Review Committee Chairman certified the application as complete and eligible?
- Are there a minimum of three authorizing club signatures included in the application?
- Has the Club president signed in two places (under "Authorizations" and "Final Report")?
- Have copies been made of all documents for club files prior to submitting them to the District?
- Is the project free of any conflict of interest, or the appearance of any conflict of interest?

DISTRICT FOUNDATION COMMITTEE APPROVALS

Print Name of Foundation Committee Chairman

PDG Richard B. Benson

Signature

Date

Print Name of District Governor Richard Bassett

Signature

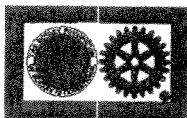
Date

Print Name of DGSC PDG Colin Gershon

Signature

Date

Complete applications with signatures should be sent via email to:



District Managed Grants Review Committee Chairman
Chip Marsh (cmarsh14@aol.com)