

District 7980 Managed Grant (DMG) Application

For grants being funded after July 1, 2013

rev: June 30, 2013

PROJECT DESCRIPTION

Explanation: District Managed Grants support the humanitarian service projects of District 7980 Rotary clubs which are aligned with at least one of Rotary's six areas of focus. In this section, describe in detail the humanitarian need your project will address, the intent of the project, the area of focus, how the project will be implemented, and how Rotarians will be directly involved in the project. Involvement is required of all project partners. Refer to DMG Instructions revised 6/30/13.

Please provide the name of the project site, the city or village, state or province, and country. List multiple locations, if applicable.

Project site	Ghana Education Service, Holy Family Hospital, Ayi Owen International School, Motor Traffic and Transport Unit of Ghana Police Service
City/Village	Techiman
State/Province	Brong Ahafo
Country	Ghana

Describe the project and the problem or humanitarian need it will address, the Area of Focus it relates to, the intended beneficiaries and how the project will benefit the community in need. Provide the estimated length of time needed to complete the project (must be finished by June-September 15 of the next Rotary Year).

The project will be primarily carried out by the newly chartered Techiman Rotary. A member of the Old Saybrook Rotary will visit Techiman to evaluate the progress and/or completion of the project. The project consists of four parts. One part is to provide supplies, furniture and electronics for the playroom in the childrens' ward of the Holy Family Hospital. This would come under the basic education and literacy area of focus. The second part is to provide a 4 terabyte digital library to the Techiman Municipal Digital ICT Hub managed by the Ghana Education Service. This also falls under the education and literacy area of focus. The third part is a projector and accessories for the Ayi Owen International School in Techiman. This comes under the education and literacy area of focus. The fourth part is a traffic safety campaign for the city of Techiman. This would come under the economic and community development area of focus.

These projects will benefit the community in many ways. The playroom at the hospital will provide an environment where children can interact among themselves and with voluntary tutors. They will be exposed to age appropriate learning materials that will be displayed on the DVD player. The expectation is this intervention will free up hospital staff that is overwhelmed with a heavy workload. Additionally, the children will benefit from exposure to diverse educational materials that will make them learn more quickly and recover from their sickness more quickly. The digital library will provide a vast storehouse of knowledge to the general population of Techiman as well as to the schools that surround it. Internet access is practically non existent in Techiman. The poor service that is available is too costly for the majority of residents to afford. This device will enable people to access everything from Khan Academy video clips to general reading of storybooks, the classics as well as professional journals. It should be noted quality reading material are in short supply and in high demand throughout Ghana. The literacy rate is good in the cities. This library component of the project will go a long way to solving the problem of quality information for professionals as well as teachers and students.

The projector and accessories for the Ayi Owen basic school will enable students to have a deeper, multi-media learning experience. The ability to provide students with graphic depictions of subject matter leaves much to imagination and ultimately to memorization. With the projector, biology classes the organs being discussed can be clearly shown on the screen. There will be a clearer understanding of the organ's function and importance. It should be noted the school has been in the top three schools in Techiman for over five years. There are over 500 students enrolled in the Ayi Owen School in grades pre K to 9.

The traffic safety campaign is intended to make residents aware of the accelerating rate of deaths attributable to the operation of motor vehicles and motor cycles. Techiman is the crossroads in the country for traffic flowing north and south and east and west. More and more vehicles are being put on the road each year. As a result of the greater number of vehicles, lack of helmets and rear-view mirrors, untrained drivers, and overloading of trucks, the number of deaths annually has risen steeply. Death from traffic accidents at the Holy Family Hospital recently has become greater than death from AIDS or maternal complications. The project intends to conduct a safety campaign through public service announcements over the radio and marking sites of traffic fatalities along the roadside to remind

motorists of the impact on the community of deaths and injuries from vehicle operations. All parts of the project should be completed within six months of the grant award.

Describe how the benefiting community will maintain this project after grant funding has been fully expended.

The Holy Family Hospital has maintenance staff to keep the furniture and electronics secure and in good repair. Items wearing out due to normal wear and tear will be replaced by the hospital. The 4 terabyte digital library at the town ECT Hub will be maintained by full-time ICT specialists employed by the Ghana Education Service. The 48 computers at the Hub have been maintained over the past 15 months in the face of power fluctuations and rough treatment by students of various ages. It is likely that parts of the off-line browsing of the digital library will become obsolete as the government frees up internet access to the general population at an affordable price. But this development may take a decade. The projector and accessories will be protected and maintained by the Ayi Owen School librarian. The projector will be on a UPS to keep it operational for many years. The project is providing a line filter/UPS to ensure that the electrical power is within the operating range for the equipment. In Techiman, electrical power is intermittent or with spikes and surges. These are typical causes a premature failure of electronic equipment and thus protection is paramount. The safety campaign is the start of a city wide concern for motor vehicle, motorcycle and pedestrian safety. It is expected the Techiman municipal government will continue the program with the hospitals, schools and police once the results of the campaign clearly indicate the problem and the general population demands more effective government intervention to address traffic rule violations.

Describe specific activities of each participating club in implementing the project. What will the Rotarians who are members of the club(s) do in connection with the project? Please note that financial support is not considered active involvement. (See the District Managed Grant application instructions for suggestions.)

The Techiman club will be responsible for the greater part of this grant. They will obtain and deliver the items for the playroom at the pediatric ward. They will install the DVD player and get the children started on the learning experience. Members of the club will visit the hospital from time to time to see how the playroom is being used and to ensure the equipment is working properly. A member of the Old Saybrook Rotary will acquire and transport the 4 terabyte digital library to Techiman. There will be a ribbon cutting ceremony as the drive is presented to the Ghana Education Service and used for the first time with appropriate media coverage. The Techiman members will be responsible for ensuring the digital library is working properly. The Techiman Rotarians will acquire and deliver the projector and accessories to the Ayi Owen basic school. There will be a photo op when the unit is installed and functioning. Some of the club members have children attending the school. The Techiman Rotarians will meet with the municipal and national road safety authorities responsible for promulgating and enforcing traffic regulations to get feedback on the status of the project. The Rotarians will be involved in the renewal of zebra crossings and placing safety messages and roadside traffic fatality notices on sign boards throughout the city. The Rotarian from Old Saybrook who has visited Techiman many times in the last seven years will observe the successful completion of the project. He will visit the library, school, and hospital to see actual workings of the project items. There will be references to Rotary sponsorship with regard to public service announcements regarding motor vehicle safety matters. Signage indicating the play room was made possible by donations from Rotary will be prominently displayed at the hospital. The Rotary logo will accompany a statement from the Director of the municipal library acknowledging the donation of the 4 terabyte drive to the library. The logo and statement will be framed and mounted in a prominent place in the library.

DISTRICT 7980 CLUB

Explanation: A committee of at least three Rotarians from the participating Rotary clubs (the sponsor club and any partner clubs) must be established to oversee the project. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all Rotary information will be sent to this address. The primary contact (who receives all information from the District) should have an e-mail address to expedite communication. Club Stewards may not serve on any grant committee.

District 7980 Sponsor Club

Club	Old Saybrook	Club ID number (if known)	6749
District	7980	Country	USA

District 7980 Club Contact #1 (Primary Contact):

Name	John Donnelly	Member ID	1503003
Club	Old Saybrook		
Rotary position	Member		
Address	10 Ridgewood Dr		
City	Old Saybrook		
State/Province	CT	Postal code	06475
		Country	USA
E-mail	j.donnelly@snet.net		
Home phone	860-388-5349	Office phone	860-964-0876
		Fax	

District 7980 Club Contact #2:

Name	Bill McLaughlin	Member ID	791936
Club	Old Saybrook		
Rotary position	Member		
Address	174 Old Boston Post Rd		
City	Old Saybrook		
State/Province	CT	Postal code	06475
		Country	USA
E-mail			
Home phone	860-388-2769	Office phone	
		Fax	

District 7980 Club Contact #3:

Name	Keith Wescovich	Member ID	6327768
Club	Old Saybrook		
Rotary position	Member		
Address	Main St		
City	Old Saybrook		
State/Province	CT	Postal code	06475
		Country	USA
E-mail			
Home phone		Office phone	
		Fax	

OUTSIDE DISTRICT 7980 PARTNER (if any – leave this page blank for projects within District 7980)

Explanation: An Outside Club Partner is highly recommended for projects done outside the geographic boundaries of District 7980 if there is a Rotary Club in that country/district. Where a partner club does exist, the primary project contact must be a member of the partner club identified below and the project committee must be composed of members of the Outside District Partner Rotary clubs. In any case committee members must be committed for the duration of the grant process. Club Stewards may not serve on any grant committee.

Outside District 7980 Primary Club

Club	Techiman	Club ID number (if known)	84931
District	9102	Country	Ghana

Outside District 7980 Primary Contact:

Name	Rudolf Brown Tandoh	Member ID	8618758
Club	Techiman		
Rotary position	Service Project Committee Chairperson		
Address	c/o Merchant Bank		
City	Techiman		
State/Province	Brong Ahafo	Postal code	
		Country	Ghana
E-mail	rudybrown1101@gmail.com		
Home phone	233-20912-9094	Office phone	
		Fax	

Outside District 7980 Project Contact #2:

Name	Wilfred Owen	Member ID	8618835
Club	Techiman		
Rotary position	Service Project Committee Member		
Address	House 200, Takofiano		
City	Techiman		
State/Province	Brong-Ahafo	Postal code	Box 252
		Country	Ghana
E-mail	ayiintl449@gmail.com, ayiintl@yahoo.com		
Home phone	233-243-370-547	Office phone	233-235-370-547
		Fax	

Outside District 7980 Project Contact #3:

Name	Christopher Akanbobnaab	Member ID	8618824
Club	Techiman		
Rotary position	Service Project Committee Member		
Address	Holy Family Hospital		
City	Techiman		
State/Province	Brong Ahafo	Postal code	
		Country	Ghana
E-mail	akanbobnaab@yahoo.co.uk		
Home phone	233-244-841247	Office phone	
		Fax	

PROJECT FINANCING

Explanation: Clearly list all financing in U.S. dollars. District 7980 matches \$1 for every \$1 club cash contribution up to \$7,500 per project; however, no one club can contribute more than \$5,000 to any one project and no one club can be matched more than \$7,500 to all DMG projects in which it participates during the Rotary year.

NOTE: No funds should be sent to the District with this application. Upon approval, a letter will be sent from District 7980 with a check for the District portion of the project to the President of the Sponsor Club. Rotary Clubs must disburse the funds according to the approved budget.

District 7980 Rotary clubs	Cash (US\$)
Old Saybrook	2250
Outside District 7980 Rotary clubs (if any)	Cash (US\$)
Techiman	500
TOTAL contributions	2750
Funds requested from District 7980	2250
Additional outside funding (not matched by District 7980)	
Total project financing (must equal budget on page 4)	5000

PROJECT PLANNING

Explanation: Before an application is submitted to District 7980, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own any items purchased with grant funds.)
 The playroom will be the property of Holy Family Hospital, the digital library will be the property of the Ghana Education Service Municipal ICT Hub, the projector and accessories will be the property of the Ayi Owen School, and the signage and notices will be the property of the municipality of Techiman.

Will training in use and maintenance of technical equipment be provided? If so, who will provide training?

Rotarians will be involved in the initial installation of the much of the equipment. Maintenance to the extent necessary will be the obligation of the grantees. Techiman Rotarians will be working with the municipal authorities and Holy Family Hospital in developing the traffic safety campaign.

Is software necessary to operate any items? If so, has software been provided?

Software, if necessary, will be procured as part of the equipment purchases.

Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.

Nothing will be shipped to Ghana for these projects. The digital library will be hand carried to Ghana from the US. Customs clearance is expected to be in the normal course of travel.

AUTHORIZATIONS

Explanation: Authorizations ensure that all participants are aware of, and interested in, pursuing the described project. By signing below, the current club presidents, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to The Rotary Foundation (TRF) and District 7980 for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club agrees to undertake this project as an activity of the club.
- RI, TRF, and District 7980 may use information contained in this application to promote the project by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, District Newsletter, etc.
- The partners agree to share information on best practices when asked, and the District 7980 Foundation Committee may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from grant funds or has any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF. (NOTE: Any and all exceptions must be explained in an attached statement.)
- I understand that all participants share some responsibility for timely and accurate reporting. I also understand the requirement to obtain, keep, and submit copies of invoices for project expenditures.

District 7980 Sponsor Club		Outside District 7980 Club Host Partner (if any)	
Name	GERRI LEWIS	Name	PRINCE KOSINA TANDOH
Title	PRESIDENT	Title	CLUB PRESIDENT
Rotary Club	OLD SMYBROOK	Rotary Club	ROTARY CLUB OF IECHIMAAI
District #	7980	District #	9102
Signature of Club President	<i>Geri Lewis</i>	Signature of Club President	<i>Prince Kosina Tandoh</i>
Date	8/25/13	Date	22-07-2012

Primary Contact		Primary Contact	
Name	John W. Donnelly	Name	RUDOLF BROWN TANDOH
Signature	<i>John W. Donnelly</i>	Signature	<i>Rudolf Brown Tandoh</i>
Date	8/25/13	Date	22-07-2012
Project Contact #2		Project Contact #2	
Name	William McCann	Name	WALTER OWEN
Signature	<i>William McCann</i>	Signature	<i>Walter Owen</i>
Date	8/28/13	Date	21-7-2013
Project Contact #3		Project Contact #3	
Name	KEITH WESCOWICH	Name	KRISTOPHER ALCANBOLHNAHE
Signature	<i>Keith Wescowich</i>	Signature	<i>Kristopher Alcanbolhnahe</i>
Date	9/11/13	Date	21/07/2013

COOPERATING ORGANIZATION

Explanation: A *cooperating organization* is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination. A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization

Street Address

City, State/Province

Postal code

Country

Office phone

Fax

E-mail

Web address

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
 - Its responsibilities and how it will interact with Rotarians
 - The organization's agreement to cooperate in any financial review of the project
- A letter of endorsement from the participating District 7980 Club President confirming that the cooperating organization works within the laws of the United States and the project country.

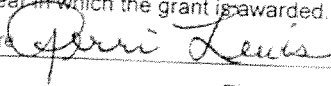
FINAL REPORT

Explanation: The District Foundation Committee requires that a final report be submitted by the Sponsor Club within two months of completing the project but no later than September 30 following the Rotary year in which the grant is awarded and the report must include financial substantiation for all expenditures (such as receipts and bank statements).

By signing below, our club accepts responsibility for submitting a Final Report on this project within two months of completing the project, but no later than September 30 following the Rotary year in which the grant is awarded.

Print Club President name *Perri Lewis*

Signature



Rotary club *Old Saybrook*

District *7980*

DISTRICT 7980 MANAGED GRANTS REVIEW COMMITTEE CHAIR

Explanation: The District Foundation Committee requires that the District 7980 Managed Grants Review Committee Chairman (DMGRC) certifies the application as complete. If the application is not complete or eligible, the applying club will be notified with a brief explanation.

"On behalf of the committee, I hereby certify that to the best of my knowledge and ability this grant application is complete meets all TRF and District 7980 guidelines, and is eligible for funding."

Print name of DMGRC *Chip Marsh*

Signature



District *7980*

Date

11/4/13

COMPLETION CHECKLIST

Before submitting your District Managed Grant application, please take a moment to review this checklist. If you have any questions or concerns, please contact the District 7980 Grants Review Committee Chairman.

- Does the project meet **all** grant policies and guidelines?
- Does the project description clearly state how the project will assist those in need and in which area of focus?
- Are the activities of the District 7980 Club and Outside District 7980 Club (if any) clearly explained? Will the Rotarians be actively involved in the project?
- Has each participating club created a committee to oversee the project? Are these individuals correctly listed on the application with their complete contact information?
- Is a detailed, itemized budget included in the application?
- Are all partner contributions listed in the application?
- Have the club presidents and all committee members provided their authorizing signatures?
- If a cooperating organization is involved, are the following letters included with the application:
 - Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project
 - Letter of endorsement from the primary District 7980 Club President confirming that the cooperating organization is reputable and works within the laws of that country
- Has the District 7980 Grants Review Committee Chairman certified the application as complete and eligible?
- Are there a minimum of three authorizing club signatures included in the application?
- Has the Club president signed in two places (under "Authorizations" and "Final Report")?
- Have copies been made of all documents for club files prior to submitting them to the District?
- Is the project free of any conflict of interest, or the appearance of any conflict of interest?

DISTRICT FOUNDATION COMMITTEE APPROVALS

Print Name of Foundation Committee Chairman
 PDG Richard B. Benson

Signature _____ Date _____

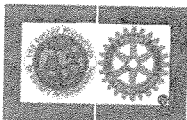
Print Name of District Governor Richard Bassett

Signature _____ Date _____

Print Name of DGSC PDG Colin Gershon

Signature _____ Date _____

Complete applications with signatures should be sent via email to:



District Managed Grants Review Committee Chairman
 Chip Marsh (cmarsh14@aol.com)